

Prior to the Call to Order of the January 10, 2022 Council meeting the formal Oath of Office was administered by the Clerk to newly elected Mayor Bryan DeJong. DeJong then administered the formal Oath to Council members Josh Lokenvitz, Josh Meckley and Dan Kunkel.

The regular meeting of the Baxter City Council was called to order on Monday, January 10, 2022 at 6:00 p.m. in the Council Chambers of City Hall by Mayor Bryan DeJong. Council members present were Josh Lokenvitz, Josh Meckley, Tootie Samson, Jason Robinson and Dan Kunkel by Zoom electronic meeting.

Meckley moved to approve the Agenda. Lokenvitz seconded. Motion carried, all ayes. Meckley moved to approve Minutes of the December meeting. Lokenvitz seconded. Motion carried, all ayes.

Oath of Office Fire Chief – Clerk advised Hansen unable to attend. Samson moved to table. Meckley seconded. Motion carried, all ayes.

City Librarian/Marie Van Beek – 2021 Library Report – Van Beek gave a brief overview of the 2021 Library programs, staffing changes, and ARPA grant spending.

MSA Professional Services/Nichole Sungren – Clerk advised no report with the S. West Avenue project closed for the winter.

BEDC Report – Treasurer, Katie Mills reported for BEDC. Items discussed:

1. Have received an offer on WFH, Phase IV, lot 7.
2. Bucklin to contact local contractors on possible interest in building duplexes on S. West Avenue property.

BEDC/TIF Bills Payable – None

Fire and Ambulance Reports – None

Police Report – None

Maintenance Report – Written report reviewed. Public Works Director Bryce Halter in attendance.

1. Update on first snow removal of the season.
2. DNR currently working on a grant for floating wetlands for the Geise Park detention pond. They are interested in partnering with the School FFA Program as the project would provide a great teaching tool for students.

Water/Wastewater Report – Items discussed:

1. Fall wastewater discharge ended December 21st.
2. All DNR permits submitted.

Review Amended Legal Draft 28E Agreement Between the City of Baxter and West Malaka Benefited Fire District – Clerk advised City Attorney still working on draft agreement. Samson moved to table. Meckley seconded. Motion carried, all ayes.

Resolution #14-22; Resolution Amending the City of Baxter Water Rules and Regulations Manual Regarding Customer Deposits – Samson presented Resolution #14-22 and moved to approve. Lokenvitz seconded. Roll call vote: Ayes; Kunkel, Robinson, Samson, Meckley, Lokenvitz. Nays; None. Absent; None. Resolution #14-22 adopted.

General Services Agreement Between the City of Baxter, Iowa and Impact Community Action Partnership, Inc. – Samson moved to approve. Meckley seconded. Motion carried, all ayes.

Approval of City Emergency Operations Plan – Meckley moved to approve. Samson seconded. Motion carried, all ayes.

Approval of Appointments to Planning & Zoning Commission and Board of Adjustments – Samson moved to approve. Lokenvitz seconded. Motion carried, all ayes.

Approval of City Attorney Employment Agreement – Samson moved to approve. Meckley seconded. Motion carried, all ayes.

Set Date for Public Hearing on Resolution to Approve Maximum Property Tax Dollars – Meckley moved to set the public hearing date for Monday, February 14, 2022 at 6:15 p.m. in the Council Chambers. Samson seconded. Motion carried, all ayes.

Set Date for 2022/23 Budget Work Session – Meckley moved to set the date for Monday, January 24, 2022 at 5:30 p.m. Samson seconded. Motion carried, all ayes.

Consent Agenda – None

Bills Payable – Meckley moved to approve. Lokenvitz seconded. Motion carried, all ayes.

Mayor's Report – None.

Other Business – Items discussed:

1. Nuisance list reviewed.
2. Discussion 2022/23 employee wage increase.
3. Discussion Cemetery and Water Time Certificate rates.

Public Comments – None

Samson moved to adjourn. Meckley seconded. Motion carried, all ayes. Meeting adjourned at 7:35 p.m.

Mayor Bryan DeJong

Attest: _____
Peg Kimberley, City Clerk