The regular meeting of the Baxter City Council was called to order on Monday, July 11, 2022 at 6:00 p.m. in the Council Chambers of City Hall by Mayor Bryan DeJong. Council members present were Josh Lokenvitz, Josh Meckley, Tootie Samson, Jason Robinson, and Dan Kunkel.

Samson moved to approve the Agenda. Meckley seconded. Motion carried, all ayes. Samson moved to approve Minutes of the June regular and July special meetings. Lokenvitz seconded. Motion carried, all ayes.

MSA Professional Services/Nichole Sungren – A written report was reviewed in Sungren’s absence. Discussion was held regarding the remaining silt socks along S. West Avenue. P.W. Director Halter noted socks were scheduled to be removed next week.

Approval of Pay Application #7; S. West Avenue Phase I Redesign 2020 Street Reconstruction Project – Clerk noted MSA has not submitted Pay Application #7 at this time. Kunkel moved to table. Samson seconded. Motion carried, all ayes.

MSA Agreement 2022 Zoning Ordinance Update – Meckley moved to approve. Samson seconded. Motion carried, all ayes.

BEDC Report – None

BEDC/TIF Bills Payable – None

Fire and Ambulance Reports – Written reports were reviewed. EMS Director Randi Gliem was in attendance to address Council questions.

Discussion of Police Chief Position – A counteroffer from the selected candidate was discussed with the Mayor being instructed to address the candidate accordingly.

Maintenance Report – A written report was reviewed. Public Works Director Bryce Halter was also in attendance.

1. S. West Avenue Street Reconstruction Project – Overall project complete. Mainline has the additional storm water intake and ditch regrading on their schedule.
2. Street painting has been completed.
3. Cemetery clean-up has been completed.
4. Tree that fell across W. Rippey during last week’s storm cut and removed.
5. Cleaning out City Hall offices and Council Chambers for new flooring installation later in the week.

Water/Wastewater Report –

1. Hydrants flushed last week.
2. Lead and copper samplings performed.
3. Daily water/wastewater averages reviewed for the month.
4. Will be attending Water Distribution Class this week.

Resolution #01-23; A Resolution Approving a 28E Agreement Providing for Use of Outside Law Enforcement Agencies – Mayor DeJong presented Resolution #01-23. Lokenvitz moved to approve. Meckley seconded. Roll call vote: Ayes; Kunkel, Robinson, Samson, Meckley, Lokenvitz. Nays; None. Absent; None. Resolution #01-23 adopted.

Resolution #02-23; A Resolution Proposing to Sell Real Property and Scheduling a Public Hearing on Said Proposal – Mayor DeJong presented Resolution #02-23. Robinson moved to approve. Meckley seconded. Roll call vote: Ayes; Lokenvitz, Meckley, Samson, Robinson, Kunkel. Nays; None. Absent; None. Resolution #02-23 adopted.

Resolution #03-23; Resolution Adopting the Jasper County Multi-Jurisdictional Hazard Mitigation Plan 2022-2027 – Mayor DeJong presented Resolution #03-23. Discussion was held regarding review of the final plan prior to approval. Kunkel moved to table Resolution #03-23 pending review of the final plan. Samson seconded. Motion carried, all ayes.

Resolution #05-23; Resolution Naming Depositories for the City of Baxter, Iowa for the Fiscal Year 2022/23 – Mayor DeJong presented Resolution #05-23. Meckley moved to approve. Robinson seconded. Roll call vote: Ayes; Kunkel, Robinson, Samson, Meckley, Lokenvitz. Nays; None. Absent; None. Resolution #05-23 adopted.

Resolution #06-23; Resolution Setting Fiscal Year 2022/23 Water Rates for the City of Baxter, Iowa – Mayor DeJong presented Resolution #06-23. Council discussion was held. Upon completion of discussion, Robinson moved to approve. Meckley seconded. Roll call vote; Ayes; Meckley, Samson, Robinson, Kunkel. Nays; Lokenvitz. Absent; None. Resolution #06-23 adopted.

ORDINANCE NO. 612; AN ORDINANCE AMENDING THE ZONING ORDINANCE FOR THE CITY OF BAXTER, IOWA, PERTAINING TO R-2 AND C-1 PERMITTED PRINCIPAL USES – Kunkel moved to approve Ordinance No. 612 on its first reading. Samson seconded. Roll call vote: Ayes; Lokenvitz, Meckley, Samson, Robinson, Kunkel. Nays; None. Absent; None. Ordinance No. 612 approved on its first reading.

ORDINANCE NO. 613 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BAXTER, IOWA, 2010, BY AMENDING PROVISIONS PERTAINING TO SEWER RATES – Council discussion was held. Upon completion of discussion, Robinson moved to approve Ordinance No. 613 on its first reading. Meckley seconded. Roll call vote: Ayes; Robinson, Meckley. Nays; Kunkel, Samson, Lokenvitz. Ordinance failed.

Approval of General Service Agreement – City of Baxter/Impact Community Action Partnership Inc. – Samson moved to approve. Lokenvitz seconded. Motion carried, all ayes.

Discussion City UTV Ordinance – Council reviewed copy of the State legislature as previously requested. Upon completion of lengthy discussion, Kunkel suggested the City hold off on any changes to the City ordinance pending decisions made at the County level. Council agreed.

Discussion City Clerk Position – The Clerk presented information requested at the previous June meeting. Upon completion of discussion, a meeting of the Selection Committee was set for Saturday, July 16, 2022 at 7:30 a.m. The Clerk was asked to obtain job descriptions for other area administrative employees for further review.

Consent Agenda – Meckley moved to approve. Lokenvitz seconded. Motion carried, all ayes.

Bills Payable – Samson moved to approve. Meckley seconded. Motion carried, all ayes.

Mayor’s Report – Items discussed:

1. Nursing home property.
2. Continued discussion on S. West Avenue semi use. Clerk was instructed to contact City Engineer regarding the matter.

Other Business – None

Public Comments – None.

Samson moved to adjourn. Lokenvitz seconded. Motion carried, all ayes. Meeting adjourned at 7:25 p.m.

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Mayor Bryan DeJong

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Peg Kimberley, City Clerk