The regular meeting of the Baxter City Council was called to order on Tuesday, May 23, 2023 at 6:00 p.m. in the Council Chambers by Mayor Bryan DeJong. Council members present were Josh Lokenvitz, Josh Meckley, Tootie Samson, Dan Kunkel, and Jason Robinson.

Samson moved to approve the Agenda. Meckley seconded. Motion carried, all ayes.

Public Hearing; Budget Amendment for the City of Baxter, Iowa for the Fiscal Year Ending June 30, 2023 – DeJong called for a motion to open the public hearing at 6:00 p.m. Lokenvitz so moved. Samson seconded. Roll call vote: Ayes; Kunkel, Robinson, Samson, Meckley, Lokenvitz. Nays; None. DeJong called for public comments or concerns. With none, DeJong called for a motion to close the public hearing at 6:03 p.m. Meckley so moved. Lokenvitz seconded. Roll call vote: Ayes; Kunkel, Robinson, Samson, Meckley, Lokenvitz. Nays; None.

Resolution #37-23; Resolution Adopting the Budget Amendment for the City of Baxter, Iowa for the Fiscal Year Ending June 30, 2023 – Lokenvitz presented Resolution #37-23 and moved for its approval. Meckley seconded. Roll call vote: Ayes; Lokenvitz, Meckley, Samson, Robinson, Kunkel. Nays; None. Resolution #37-23 adopted.

Police Report – Chief Bill Daggett was in attendance and submitted a written report prior to the meeting.

Approval of 28E Agreement Between the Baxter Community School District and the City of Baxter, Iowa For a School Resource Officer (SRO) Program – Samson moved to approve. Meckley seconded. Motion carried, all ayes.

Maintenance/Water/Wastewater Update – Public Works Director, Bryce Halter was in attendance. Discussion held on concrete bid received for City Hall concrete project. Review/Selection of bids will take place at the next regular meeting on June 12th.

American Legion/Lynn Harnden – Helicopter – Samson moved to table discussion. Robinson seconded. Motion carried, all ayes.

Baxter Chamber of Commerce/Street Closing Request – Request to Close a Section of W. State Street from Main Street to the Bike Trail Parking Lot, Saturday, June 3, 2023 from 9:00 a.m. – 3:00 p.m. for the Hillbilly Bike Ride – Samson moved to approve. Kunkel seconded. Motion carried, all ayes.

Baxter Fun Days Committee/Street Closing Request – Request to Close W. Station Street from Rec Complex to S. Main Street, S. Main Street to E. Buchanan Street, E. Buchanan Street to S. West Avenue, Saturday, July 8, 2023, from 10:00 a.m. -12:00 p.m. for Kid’s Parade and Main Parade Route – Robinson moved to approve. Lokenvitz seconded. Motion carried, all ayes.

Resolution #38-23; A Resolution To Authorize the Transfer of Funds for Fiscal Year End 2022/23 – Kunkel moved for its approval. Meckley seconded. Roll call vote: Ayes; Lokenvitz, Meckley, Samson, Robinson, Kunkel. Nays; None. Resolution #38-23 adopted.

Discussion/Review Chickens Ordinance – Resident, Shari Bowers, was in attendance to voice her requests in support of allowing chickens within Baxter City limits. Resident, Peg Kimberley, was in attendance to voice concerns and opposition with allowing chickens within Baxter City limits. Upon completion of discussion, council requested changes be made to the current ordinance draft for review and a vote at the next regular meeting on June 12th.

Second Regular City Council Meetings – Discussion held on discontinuing second regular city council meetings. EMS essential services initiative timeline was addressed. A resolution will be placed on the next agenda for a vote.

Consent Agenda – Meckley moved to approve. Lokenvitz seconded. Motion carried, all ayes.

Bills Payable – Kunkel moved to approve. Lokenvitz seconded. Motion carried, all ayes.

Mayor’s Report –

1. City inspection process for building permits
2. Initiative to update the City’s existing Comprehensive Plan
3. Review of MSA Essential Services plat
4. Six month review of City Clerk to take place at next meeting in closed session

Other Business – Discussion held on advertising a request for bids for window cleaning at City Hall/Community Center.

Public Comments – Resident, Peg Kimberley, addressed the council about a storage container brought onto a property in relation to Ordinance #617 passed in December 2022.

Lokenvitz moved to adjourn. Meckley seconded. Motion carried, all ayes. Meeting adjourned at 7:05 p.m.

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Mayor Bryan DeJong

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Katie Wilson, City Clerk