The regular meeting of the Baxter City Council was called to order on Tuesday, April 25, 2023 at 6:01 p.m. in the Council Chambers by Mayor Bryan DeJong. Council members present were Josh Lokenvitz, Josh Meckley, Tootie Samson, and Dan Kunkel. Jason Robinson was absent.

Samson moved to approve the Agenda. Meckley seconded. Motion carried, all ayes.

Police Update – Chief Bill Daggett was in attendance to report a new arrest has been made in regards to the city’s partnership with the Iowa Internet Crimes Against Children’s Task Force.

Maintenance/Water/Wastewater Update – Public Works Director, Bryce Halter was in attendance. 1. Request for Bid has been drafted to replace concrete at City Hall

2. New part-time public works associate will begin May 1st

Public Hearing; Adoption of Proposed 2023/24 City Budget – Mayor DeJong called for a motion to open the public hearing at 6:05 pm. Lokenvitz so moved. Samson seconded. Roll call vote: Ayes; Lokenvitz, Meckley, Samson, Kunkel. Nays; None. Absent; Robinson. Mayor DeJong called for public comments or concerns. Hearing none, Mayor DeJong called for a motion to close the public hearing. Lokenvitz so moved. Samson seconded. Roll call vote: Ayes; Lokenvitz, Meckley, Samson, Kunkel. Nays; None. Absent; Robinson. Public hearing closed at 6:08 pm.

Resolution #35-23; A Resolution Adopting the Budget for the City of Baxter, Iowa for the Fiscal Year Ending June 30, 2024 – Lokenvitz presented Resolution #35-23 and moved for its approval. Meckley seconded. Roll call vote: Ayes; Lokenvitz, Meckley, Samson, Kunkel. Nays; None. Absent; Robinson. Resolution #35-23 adopted.

Council Motion to Omit ORDINANCE NO. 601; AN ORDINANCE AMENDING THE CODE OF PROVISIONS PERTAINING TO REGULATING THE OPERATION OF OFF-ROAD UTILITY VEHICLES, from the Baxter City Code of Ordinance Codification – Meckley so moved. Kunkel seconded. Motion carried, all ayes.

Approval of Professional Services Agreement for MSA Project #499055 for Baxter Emergency Services District Plat Preparation – Meckley informed council in order to pursue EMS essential service levy an engineered plat of the outlined area is required by Iowa state code. Meckley motioned to approve MSA Project Agreement #499055. Samson seconded. Motion carried, all ayes.

Verizon Tower Lease Amendment – Easement Revision – An easement revision was submitted by Verizon for council to review. New easement includes moving the driveway resulting in taking up less space. Upon completion of discussion, Meckley moved to approve easement revision. Lokenvitz seconded. Motion carried, all ayes.

Set Date for Public Hearing on Proposed 2023/24 Budget Amendment – Samson moved to set date for Tuesday, May 23, 2023 at 6:00 p.m. in the Council Chambers. Lokenvitz seconded. Motion carried, all ayes.

Consent Agenda – None

Bills Payable – Kunkel moved to approve. Lokenvitz seconded. Motion carried, all ayes.

Mayor’s Report – Mayor DeJong has been in contact with Partner Communications to obtain a quote on video conferencing equipment for the Council Chambers. Clerk instructed to place on next agenda for approval.

Other Business – Dwight Gliem was present to discuss the following matters with the City:

1. D. Gliem presented the EMS Essential Service Tax Levy Petition – Petitions will be distributed to local businesses. Roughly 250 signatures will be needed.
2. Nursing Home Property Proposal – Gliem presented his interest in acquiring the property at 407 S East Ave to build a youth sports complex. Council requested a formal proposal be submitted in writing.
3. Gliem asked for council reconsideration of allowing chickens within city limits. Current city code does not allow chicken coops. Clerk instructed to place on next agenda to entertain discussion.

Public Comments – None.

Meckley moved to adjourn. Samson seconded. Motion carried, all ayes. Meeting adjourned at 6:42 p.m.

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Mayor Bryan DeJong

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Katie Wilson, City Clerk