The regular meeting of the Baxter City Council was called to order on Monday, April 10, 2023 at 6:02 p.m. in the Council Chambers of City Hall by Mayor Bryan DeJong. Council members present were Josh Lokenvitz, Tootie Samson, and Dan Kunkel. Jason Robinson and Josh Meckley were absent.

Lokenvitz moved to approve the Agenda. Kunkel seconded. Motion carried, all ayes.

Samson moved to approve Minutes of the March regular meetings. Kunkel seconded. Motion carried, all ayes.

Baxter Food Pantry – Bruce Connelly, Baxter Food Pantry representative, was in attendance. Discussion was held on relocating the food pantry in the near future due to limited space in the fire department.

BEDC Report – A written report was submitted by BEDCO president, Katie Petermeier. BEDCO has sold one of the walk out lots in Westfield Horizons Phase IV. The committee has also received a verbal offer on the trailer park lots.

BEDC/TIF Bills Payable – None.

Fire and Ambulance Reports – A written Fire Report was submitted. EMS Director Randi Gliem was in attendance.

1. 4 calls were ran in March.
2. Gliem attended a High-Fidelity simulator training in Toledo.
3. Petition statement has been drafted for EMS Essential Service initiative.

Police Report – Chief Daggett was in attendance and submitted a report.

1. Had 28 calls for service in the month of March.
2. New patrol car design will be placed on the cars.
3. Reserves are close to being released.

Maintenance Report –Public Works Director Bryce Halter was in attendance and submitted a report.

1. Fiber has been installed for the cell phone tower.
2. Snow equipment has been removed and put into storage.
3. Potholes are slowly being filled this month.
4. Rock sweeper swept the cemetery, city hall, parks, and along West Ave.
5. Will not be doing street sweeping this spring to utilize funds in another area.

Water/Wastewater Report – Written report.

1. The storms last week damaged two pumps. Central Pump will be here shortly to repair.
2. Two sewer service lines have been reported damaged. One has been fixed and the other is in the process of being fixed.

Proclamation – Sexual Assault Awareness Month – Samson moved to approve. Lokenvitz seconded. Motion carried, all ayes. Mayor DeJong declared April Sexual Assault Awareness Month.

ORDINANCE NO. 620; AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BAXTER, 2010, BY AMENDING THE PROVISIONS PERTAINING TO GOLF CARTS - Samson moved to approve Ordinance No. 620 on its first reading. Kunkel seconded. Roll call vote: Ayes; Lokenvitz, Samson, Kunkel. Nays; None. Absent; Robinson, Meckley. Kunkel moved to waive the second and third readings for Ordinance No. 620. Samson seconded. Roll call vote: Ayes; Lokenvitz, Samson, Kunkel. Nays; None. Absent; Robinson, Meckley. Lokenvitz moved to approve Ordinance No. 620 on its final reading. Samson seconded. Roll call vote: Ayes; Lokenvitz, Samson, Kunkel. Nays; None. Absent; Robinson, Meckley. Ordinance No. 620 adopted.

Approval Golf Cart Permit – Samson moved to approve. Kunkel seconded. Motion carried, all ayes.

ORDINANCE NO. 621; AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BAXTER, 2010, BY AMENDING THE PROVISIONS PERTAINING TO OFF-ROAD UTLITY VEHICLES – Samson moved to table. Lokenvitz seconded. Motion carried, all ayes. Clerk instructed to follow steps to revoke City ordinance.

Street Closing Request/Baxter Prom Committee – Request to Close a Portion of E. State Street from Harrison Avenue to S. High Street, Saturday, April 15, 2023 from 3:00 p.m. – 8:00 p.m. for Prom Grand March – Samson moved to approve. Kunkel seconded. Motion carried, all ayes.

Consent Agenda – Kunkel moved to approve. Lokenvitz seconded. Motion carried, all ayes.

Bills Payable – Lokenvitz moved to approve. Kunkel seconded. Motion carried, all ayes.

Mayor’s Report – Joint city/school work session went well last week. City and School will contribute equally for park drive.

Other Business – No proposals have been received thus far on the nursing home property.

Public Comments – None.

Robinson moved to adjourn. Samson seconded. Motion carried, all ayes. Meeting adjourned at 6:42 p.m.

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      Mayor Bryan DeJong

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Katie Wilson, City Clerk