



# BAXTER

## I O W A

**Governmental Body:**

The City Council of Baxter, Iowa

**Date of Meeting:**

Monday, July 21, 2025

**Time of Meeting:**

5:30 P.M.

**Place of Meeting:**

Baxter City Hall/Council Chambers

**Call In Information:**

**Special City Council Meeting – July 21, 2025,  
5:30 PM (America/Chicago)**

**Please join my meeting from your  
computer, tablet or smartphone.**

<https://meet.goto.com/248963701>

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**Access Code: 248-963-701**

**United States: +1 (224) 501-3412**

Mayor Doug Bishop called the meeting to order at 5:30 p.m. Present were Milligan, Larson, Kunkel, Schabilion, and Smith. City Administrator/Clerk Battani, Deputy City Clerk Braye, and members of the public were also present.

Milligan moved to approve the agenda. Larson seconded. Ayes: Milligan, Kunkel, Larson, Schabilion, and Smith. Motion carried.

Milligan moved to approve the Consent agenda. Larson seconded. Ayes: Milligan, Larson, Kunkel, Schabilion, and Smith. Motion carried. The consent agenda consisted of the following items: July 14<sup>th</sup>, Minutes.

Smith motioned to open the public hearing to discuss contract plans, specifications, and estimated cost for the South West Avenue reconstruction project. Seconded by Schabilion. Ayes: Milligan, Kunkel, Larson, Schabilion, and Smith. Motion carried. Hearing opened at 5:32. Nichole Sundgren, City Engineer, discussed the feedback she received regarding TK Concrete, stating that they had received glowing reviews for their concrete work in other cities. Nichole also allowed the council and public to ask any technical questions they may have about the work to be done. Kunkel wanted to confirm if a paver would be used. Sundgren advised yes. Milligan motioned to close the public hearing. Larson seconded. Ayes: Milligan, Kunkel, Larson, Schabilion, and Smith. Hearing closed at 5:40 pm. Motion carried.

Milligan motioned to approve Resolution 2025-47, awarding the S. West Avenue Phase II contract to the lowest bidder, after a reference check, to TK Concrete. Seconded by Schabilion. Ayes: Milligan, Larson, Kunkel, Schabilion, Smith. Motion carried.

The Council of the City of Baxter, Iowa, met on July 21, 2025, at 5:30 p.m., at 203 South Main Street, in the City, for the purpose of setting a date for a public hearing on a proposed urban renewal plan amendment. The Mayor presided, and the roll being called, the following members of the Council were present and absent:

Present: Milligan, Larson, Kunkel, Schabilion, Smith.

Absent: N/A

The Mayor announced that an amendment to the urban renewal plan for the Baxter Urban Renewal Area had been prepared, and that it was now necessary to set a date for a public hearing on the proposed amendment to the urban renewal plan. Accordingly, Council Member Smith moved the adoption of the following resolution entitled "Resolution Setting Date for Public Hearing on Urban Renewal Plan Amendment for the Baxter Urban Renewal Area," and the motion was seconded by Council Member Schabilion. Following due consideration, the Mayor

put the question on the motion, and the roll being called, the following named Council Members voted:

Ayes: Milligan, Larson, Kunkel, Schabilion, Smith.

Nays: N/A

Whereupon, the Mayor declared Resolution 2025-48 duly adopted.

Battani suggested that the council consider holding off on bonding for additional funds in order to preserve bonding capacity for larger-scale roadwork projects in the future, noting that in the case the council wanted to move forward with issuing the full \$750,000, the City would still retain strategic capacity to tackle major roadway improvements in phases, to be discussed in further detail at a later date. Milligan proposed using the extra capacity within the current \$750,000 General Obligation bond to update the curb, gutter, and trail at the corner of Southwest Avenue and West Rippey Avenue, citing safety concerns at the intersection. Kunkel agreed, noting that the current crossing at the Chichaqua Valley Trail is particularly hazardous and that directing funds toward improvements there would be a worthwhile investment. The council decided to proceed with issuing the full \$750,000 bond, with the intention of using the additional funding for upgrades at the trail intersection. Ayes: Milligan, Larson, Kunkel, Schabilion, Smith. Motion carried.

Mayor Bishop then updated the council on a meeting with the Jasper County Board of Supervisors regarding EMS coverage, noting that Baxter is covering a significant portion of Jasper County with the assistance of one volunteer EMT, Salley Seely, who has been serving her community for over 40 years. Bishop wanted the board of supervisors to know that it has been difficult to recruit volunteers to become EMTs for the community, and that if it weren't for Sally, they wouldn't have an operating service. The council discussed this problem further, wanting to explore strategies on how to garner volunteers' interest in the city providing training. Mayor Bishop also asked the council if they would be open to providing \$250 towards a pool of other donations by residents to paint the concrete pad at the School Park with pickleball lines. The council was in agreement, citing the popularity of pickleball and its potential as a cost-effective recreational option for residents.

Milligan motioned to adjourn the meeting. Seconded by Schabilion. Ayes: Milligan, Larson, Kunkel, Schabilion, Smith. Motion carried. Meeting adjourned at 6:21 p.m.

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Lucas Battani, City Administrator/City Clerk

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Doug Bishop, Mayor