



## City of Baxter, Iowa Meeting Minutes

**GOVERNMENTAL BODY: THE CITY COUNCIL OF BAXTER, IOWA**  
**DATE OF MEETING: APRIL 29, 2024**  
**TIME OF MEETING: 6:00 P.M.**  
**PLACE OF MEETING: BAXTER CITY HALL/COUNCIL CHAMBERS**

Mayor Doug Bishop called the meeting to order. Present were Kinzel, Meckley, Milligan, Smith, and Kunkel. Also present were Halter and Groskurth, representative from BEDCO, Chamber of Commerce, Hometown pride, and various members of the public in person and online.

Smith moved to approve agenda. Milligan seconded. Ayes: Kinzel, Meckley, Milligan, Smith, and Kunkel. Motion carried.

Meckley moved to approve of the Consent Agenda. Kunkel seconded. Consent agenda was as follows: April 8th meeting minutes, and the following bills:

INTERSTATE POWER AND LIGHT	STREET LIGHTS	\$3,205.30
B3 TECHNOLOGY	PHONES - TECK	\$60.00
BAXTER FAMILY MARKET		\$22.97
BLACK HILLS ENERGY	POLICE STATION	\$1,538.82
CONSUMER'S ENERGY	BUCHANAN ST	\$168.13
FIRST NATIONAL BANK OMAHA	HALTER ACCT 7691	\$2,156.39
FIRST NET	TELECOMMUNICATIONS	\$579.27
GALLS, LLC	POLICE	\$44.61
IA DEPT. OF PUBLIC SAFETY	1ST QUARTER	\$300.00
IA REGIONAL UTILITIES ASSOC.	LOW SIDE THR 4/4/24	\$12,936.93
IOWA LAW ENFORCEMENT	LEO IN SERVICE	\$10.00
ACADEMY	TRAINING	
JASPER CTY. SHERIFFS OFFICE	LAW ENFORCEMENT -	\$3,000.00
JASPER CTY. TREASURERS	APRIL	
OFFICE	PROPERTY TAXES	\$8.00
MICROBAC LABORATORIES, INC	NT2403237	\$106.75
ODONNELL, COLE	REIMBURSEMENT	\$1,149.71
PARTNER COMMUNICATIONS	TELECOMMUNICATIONS	\$469.68
PREMIER OFFICE EQUIPMENT	REPAIR COPIER	\$165.00
QUILL CORP.	OFFICE SUPPLIES	\$262.06
SIGN PRO AMES	vehicle sign	\$104.00
SLUMBERLAND FURNITURE	LIBRARY CHAIR	\$879.99
SPRINGER PROF. HOME SERVICES	PEST CONTROL	\$107.80
USIC LOCATING SERVICES	LOCATES	\$1,256.61
WELLMARK	INSURANCE	\$1,457.21
YOUR FLEETCARD PROGRAM	FUEL	\$1,787.86
EFTPS	Taxes	\$9,957.29
IPERS	Retirement	\$7,140.03
Net April Payroll		\$14,315.03
TREASURER STATE OF IOWA	Taxes	\$3,064.34
Total		\$66,253.78

Baxter Chamber of Commerce gave update on Phase 2 of the Main Street Beautification Project. A grant is being submitted. Project includes way finding signs, trees, and E Bike Charge Map.

Street Closure: Smith moved to approve Hometown Pride's Street Closing Request for Hillbilly Days. Meckley seconded. Ayes: Kinzel, Meckley, Milligan, Smith, and Kunkel. Motion carried.

FYE 25 Budget: Milligan moved to open the public hearing regarding the fiscal year 2024-2025 Budget. Kinzel seconded. Ayes: Kinzel, Meckley, Milligan, Smith, and Kunkel. Public Hearing began at 6:08 p.m. Mayor gave brief overview of budget. No written comments for or against budget were received. There being no public comments, Smith moved to close the public hearing. Meckley seconded. Ayes: Kinzel, Meckley, Milligan, Smith, and Kunkel. Motion carried. Public hearing closed at 6:09 p.m. Milligan moved to approve Resolution #63-24 a resolution considering the adoption of the 2024-2025 Fiscal Year Budget. Kinzel seconded. Ayes: Kinzel, Meckley, Milligan, Smith, and Kunkel. Motion carried.

FYE 24 Budget Amendment: Meckley moved to approve Resolution #64-24 setting public hearing to amend the FYE 24 Budget to be May 28, 2024 at 6:00 p.m. Smith seconded. Ayes: Kinzel, Meckley, Milligan, Smith, and Kunkel. Motion carried.

Nursing Home Property: Milligan moved to approve Resolution #65-24 setting public hearing date and bid date to be May 13, 2024, at 6:00 p.m. to sell nursing home property. Kinzel seconded. Ayes: Kinzel, Meckley, Milligan, Smith, and Kunkel. Motion carried.

Cemetery Mowing Contract: Smith moved to approve Resolution #66-24 a resolution entering into contract with Mike Brandt for the purpose of mowing the Restland Cemetery. Meckley seconded. Ayes: Kinzel, Meckley, Milligan, Smith, and Kunkel. Motion carried.

Kinzel moved to approve Resolution #67-24 assigning an address to parcel #0214383002 legally described as ROLLING HILLS EAST SD PARCEL B OF LOT 1 within the City of Baxter, better known as 403 Hoover Street. Meckley seconded. Ayes: Kinzel, Meckley, Milligan, Smith, and Kunkel. Motion carried.

Other Business:

Cleaning Contract – Community Center: No bids have been received

Giese Park: Four new camera's have been installed. Kunkel informed bathroom doors have been fixed. Mayor Baxter informed the city needs an easement for emergency access before campsites can open.

Clerk Position: Smith moved to approve plan as presented and direct Mayor to post the City Clerk position. Kinzel seconded. Ayes: Kinzel, Meckley, Milligan, Smith, and Kunkel. Motion carried.

Law Enforcement: Council received, reviewed, and discussed law enforcement proposal from the Jasper County Sheriff's Department. Proposal to provide law enforcement is \$130,416 vs \$190,245 budgeted to operate police department. Sheriff Dept proposal guarantees 40 hours a week in addition to emergency response and 24/7 response. Reserve officers are available for special events. Contract language was discussed. Code enforcement was discussed. Law enforcement will be placed on May 13, 2024, agenda.

West Rippey Subdivision: Mayor Bishop read City Attorney's opinion regarding the variance request at 209 W Rippey. Attorney's Opinion in brief states the Board of Adjustments denial to variance request required, is valid. The city council's approval of the plat does not override the BOA decision.

Kunkel left meeting at 7:23 p.m.

Members of public and council member Meckley began shouting at mayor and council. Mayor Bishop brought meeting to order.

Public Comments: Brad Shutts running for Sheriff.

Smith moved to Adjourn. Kinzel seconded. Ayes: Kinzel, Meckley, Milligan, Smith. Motion carried.

Adjournment time was 7:52 p.m.

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Kelly Groskurth, City Clerk

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Doug Baxter, Mayor