The City Council for Baxter, Iowa met in Special Session on February 27, 2024 at the Baxter City Hall. Council Members present were: Kinzel, Kunkel, Meckley, Milligan, Smith. Also in attendance was Interim City Administrator Cole O’Donnell and City Clerk Kelly Groskurth. Mayor Doug Bishop called the meeting to order at 5:30 PM.

Smith motioned and Meckly seconded to approve the agenda as amended. Ayes: 5. Nays: 0. Motion carried.

Milligan motioned and Kizel seconded accept the resignation of Erin Suttek as Utility Billing Clerk effective immediately Ayes: 5. Nays: 0. Motion carried.

Administrator O’Donnell and City Clerk Groskurth reviewed the proposed the preliminary FY 23/24 annual budget.

Smith motioned and seconded by Meckly to approve Resolution 38-24, a Resolution Setting Special City Council Meeting and Public Hearing on Proposed Property Levy. Ayes: 5. Nays: 0. Resolution 38-24 is hereby adopted.

Milligan motioned and Kinzel to adjourn the meeting. Ayes: 5. Nays: 0. Motion carried.

Time was 6:59 PM

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Doug Bishop, Mayor

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Cole S. O’Donnell, Interim City Administrator