The regular meeting of the Baxter City Council was called to order on Tuesday, January 24, 2023 at 5:30 p.m. in the Council Chambers of City Hall by Mayor Bryan DeJong. Council members present were Josh Lokenvitz, Josh Meckley, Tootie Samson, Jason Robinson, and Dan Kunkel.

Samson moved to approve the Agenda. Robinson seconded. Motion carried, all ayes.

MSA Professional Services/Nichole Sungren – None.

Police Report – Chief Bill Daggett was in attendance to present details regarding providing police services to the Melbourne police department.

Maintenance Report – Public Works Director, Bryce Halter, was in attendance. Update – Installation of Verizon tower will take place February 13-20th. The tower should be completed by late spring.

Water/Wastewater Report – Halter has been looking at prices to upgrade the 2” water line going down Davenport Ave to a 4” water line due to reoccurring issues with the water. Project will need to be completed soon.

BELC Giese Park Playground Project – Jamie Milligan was in attendance to present final details of Giese Park completion –

Updates -

1. Playground equipment installation is complete.
2. Seeding will be completed this spring.
3. Partner Communications will be donating free WIFI to the Park.
4. A light pole and scene light were installed in November 2022. A camera will be installed on the light pole once rock is laid.
5. Details were presented on BELC perpetual care program for the Park’s maintenance.

Discussion Class E Liquor Permits Automatic Renewal Program – Council reviewed details regarding new State of Iowa program allowing automatic renewal of class E liquor permits. Upon completion of discussion Council opted to utilize program. The Clerk advised Baxter city ordinance would need to be amended to comply with new program. The ordinance will be placed on February agenda for formal approval.

Approval to Authorize Remote Service for City Clerk laptop – Meckley motioned to approve. Samson seconded. Motion carried, all ayes.

City of Baxter 2023 Fee Schedule – Kunkel moved to table. Samson seconded. Motion carried, all ayes.

Consent Agenda – None.

Bills Payable – Lokenvitz moved to approve. Robinson seconded. Motion carried, all ayes.

Mayor’s Report – None.

Other Business – None.

Public Comments – None.

Budget Work Session 2023/24 City Budget – Cindy Kendall with Kendall Consulting was in attendance to present max levy information to the Council.

Reschedule Date for Public Hearing on Resolution to Approve Maximum Property Tax Dollars – Lokenvitz moved to approve rescheduling public hearing to Monday, February 13, 2023 at 6:00pm. Meckley seconded. Motion carried, all ayes.

First budget work session will be Monday, February 6th at 5:30pm.

Samson moved to adjourn. Meckley seconded. Motion carried, all ayes. Meeting adjourned at 6:55pm.

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Mayor Bryan DeJong

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Katie Mills, City Clerk