

The regular meeting of the Baxter City Council was called to order on Monday, October 11, 2021, at 6:00 p.m. in the Council Chambers of City Hall by Mayor Gennypher Popenhagen. Council members present were Lindsay Bethards, Josh Meckley, Tootie Samson, and Dan Kunkel. Jason Robinson was absent.

Samson moved to approve the Agenda. Meckley seconded. Motion carried, all ayes. Samson moved to approve Minutes of the September meeting. Meckley seconded. Motion carried, all ayes.

MSA Professional Services/Nichole Sungren – Items reviewed:

- S. West Avenue Phase I Redesign 2020 Street Reconstruction Project
 1. Pavement of Watson intersection to the north has been completed. Remaining paving tentatively scheduled for next week.
 2. South ditch seeded. Final seeding to take place next Spring.
 3. Work to complete includes driveways, sidewalks and curb ramps.
 4. Contractor looks to complete the job early November.

Approval of Pay Application #3; S. West Avenue Phase I Redesign 2020 Street Reconstruction Project – Meckley moved to approve. Bethards seconded. Motion carried, all ayes.

Approval of Change Order #3; S. West Avenue Phase I Redesign 2020 Street Reconstruction Project – Bethards moved to approve. Meckley seconded. Motion carried, all ayes.

BEDC Report – None

BEDC/TIF Bills Payable – None

Fire and Ambulance Reports – A written Fire Report was reviewed by Mayor Popenhagen. EMS Director Randi Gleim presented the Ambulance Report.

Approval of 28E Agreement Between the City of Baxter and the Baxter Fire and Rescue Advisory Board – EMS Director Position – Mayor Popenhagen advised the Board met October 7th and came to an agreement on the handling of comp time for the position. A new Agreement is being written adding the necessary verbiage and will be submitted for Council approval. Samson moved to table for amended Agreement. Meckley seconded. Motion carried, all ayes.

Police Report – None

Maintenance Report – A written report was reviewed. Public Works Director Bryce Halter was in attendance. Items reviewed:

1. Generator repairs scheduled for week of Oct. 18th.
2. Street sweeping will be scheduled for after Thanksgiving.
3. DENCO completed concrete crack sealing as approved by Council.
4. End loader batteries replaced.

Water/Wastewater Report – Items reviewed:

1. IRUA to complete water line along S. West Avenue this week.
2. Broken main at intersection of Railroad and State Streets repaired by IRUA.
3. Update on service line repairs.
4. Fall discharge will begin once water quality reports are back.

Resolution #08-22; Resolution to Approve the Iowa Department of Transportation Official State Financial Report for City Streets and Parking for 2020/21 – Samson moved to approve. Meckley seconded. Roll call vote: Ayes; Kunkel, Samson, Meckley, Bethards. Nays; None. Absent; Robinson. Resolution #08-22 adopted.

Review City Phone Service Proposals – Proposals were reviewed. Upon completion of discussion, Samson moved to accept the proposal submitted by B3 Technology for purchase of a digital system. Meckley seconded. Motion carried, all ayes.

City Sidewalk Reimbursement Program and Application – Program changes were reviewed. Kunkel moved to approve. Bethards seconded. Motion carried, all ayes.

Consent Agenda – Meckley moved to approve a Sidewalk Program Reimbursement Application contingent upon receipt of the concrete bill. Samson seconded. Motion carried, all ayes.

Bills Payable – Meckley moved to approve. Samson seconded. Motion carried, all ayes.

Mayor's Report – None

Other Business – Meckley reviewed current IRUA rates and contract verbiage with the Council. Samson discussed a recent complaint she received regarding a trailer being parked on a residential street for an extended time. Council agreed to turn the matter over to the Police Department for handling.

Public Comments – None

Bethards moved to adjourn. Meckley seconded. Motion carried, all ayes. Meeting adjourned at 7:13 p.m.

Mayor Gennypher Popenhagen

Attest: _____
Peg Kimberley, City Clerk