

The regular meeting of the Baxter City Council was called to order on Monday, June 13, 2022 at 6:00 p.m. in the Council Chambers of City Hall by Mayor Pro-Tem Josh Meckley. Council members present were Josh Lokenvitz, Josh Meckley, Tootie Samson, Jason Robinson, and Dan Kunkel. Mayor Bryan DeJong was absent.

Lokenvitz moved to approve the Agenda. Samson seconded. Motion carried, all ayes. Samson moved to approve the May regular and special meeting minutes. Lokenvitz seconded. Motion carried, all ayes.

MSA Professional Services/Nichole Sungren – Items discussed:

1. Update on the S. West Avenue Street Reconstruction Project. Seal coating has been rescheduled for Wednesday of this week. Installing a larger storm water intake in the northern section of the project was discussed. Upon completion of discussion Council agreed to proceed accordingly.
2. City-wide GIS Utility Mapping, MSA is still waiting on updates from Public Works regarding IRUA work locates. Halter will follow up with IRUA.

Public Hearing; Budget Amendment for the City of Baxter, Iowa for the Fiscal Year Ending June 30, 2022 – Meckley called for a motion to open the public hearing at 7:20 p.m. Samson so moved. Lokenvitz seconded. Roll call vote: Ayes; Kunkel, Robinson, Samson, Meckley, Lokenvitz. Nays; None. Meckley called for public comments or concerns. With none, Meckley called for a motion to close the public hearing at 7:24 p.m. Samson so moved. Meckley seconded. Roll call vote: Ayes; Kunkel, Robinson, Samson, Meckley, Lokenvitz. Nays; None.

Resolution #25-22; Resolution Adopting the Budget Amendment for the City of Baxter, Iowa for the Fiscal Year Ending June 30, 2022 – Lokenvitz presented Resolution #25-22 and moved for its approval. Samson seconded. Roll call vote; Ayes; Kunkel, Robinson, Samson, Meckley, Lokenvitz. Nays; None. Absent; DeJong. Resolution #25-22 adopted.

BEDC Report – None

BEDC/TIF Bills Payable – None

Fire and Ambulance Reports – Written reports were reviewed. EMS Director, Randi Gliem, gave a brief update on the rescue unit and addressed Council questions.

Discussion of Police Chief Position – Clerk updated the Council on applications received to date. Resumes/applications have been submitted to the Selection Committee who will meet on June 20<sup>th</sup> to begin the review process.

Maintenance Report – A written report was reviewed. Public Works Director, Bryce Halter, was in attendance. Items discussed:

1. Street painting has begun.
2. Nursing home property has been mowed.
3. Geise Park culvert has been installed.

4. Filled and reseeded the water and sewer line area for the Buchanan Street extension which had settled over the winter.

Discussion was held regarding semi use on S. West Avenue once the new seal coat is in place. Council agreed the 10-ton weight limit must be enforced to protect the road from semi damage.

Water/Wastewater Report – Written report reviewed. Items discussed:

1. Lagoon discharge will end June 20<sup>th</sup>.
2. Daily water/wastewater averages reviewed for the month.

Review/Selection Lagoon Mowing/Ground Maintenance Bids – Two bids were presented and reviewed. Upon completion of discussion, Kunkel moved to accept the bid submitted by Brock Hansen. Robinson seconded. Motion carried, all ayes.

Set Public Hearing Date for Planning & Zoning Recommendation on Rezoning Request Application – Lindsay Bethards/Growing Greatness Learning Center – Samson moved to set the date for Monday, July 11, 2022 at 5:30 p.m. in the Council Chambers. Meckley seconded. Motion carried, all ayes.

Approval of Library Board Members – New Board roster was reviewed. Samson moved to approve. Meckley seconded. Motion carried, all ayes.

Consent Agenda – Samson moved to approve. Robinson seconded. Motion carried, all ayes.

Bills Payable – Lokenvitz moved to approve. Samson seconded. Motion carried, all ayes.

Mayor's Report – None

Other Business – Council discussion on reimbursement request submitted to the City.

Public Comments – None

Samson moved to adjourn. Robinson seconded. Motion carried, all ayes. Meeting adjourned at 7:50 p.m.

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Mayor Pro-Tem Josh Meckley

Attest: \_\_\_\_\_  
Peg Kimberley, City Clerk