



City of Baxter
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REQUEST FOR PROPOSALS (RFP)

City of Baxter, Iowa

Pond Dredging and Shoreline Stabilization Project

Introduction

The City of Baxter is requesting proposals from qualified contractors to complete dredging and shoreline stabilization work on the Giese Park Pond. The project will improve water depth, stabilize the shoreline, and restore disturbed areas.

Project Location

Giese Park
City of Baxter
203 S. Main Street
Baxter, Iowa 50028

The project area is the public pond located within Giese Park.

Scope of Work

Pond Drawdown and Dredging

- Pump down the pond to reach a level suitable for dredging.
- Dredge the pond from its current depth to an approximate depth of 10 to 12 feet, suitable for winter fish habitat.
- Spoil material shall be placed on City-designated locations on either the northwest or southeast sides of the pond.
- Contractor is responsible for safe and controlled pumping and handling of water within acceptable environmental practices.

Shoreline Stabilization (4-Foot Gabion Stone Band)

- Install a 4-foot band of gabion stone around the entire perimeter of the pond.
- Placement requirements:
 - 1 foot into the current waterline
 - 3 feet above the waterline
 - Continuous uniform installation around the pond edge

Spoil Leveling and Site Restoration

- After the dredged material dries, level the remaining sediment as directed by the City.
- Regrade disturbed areas around the pond.
- Reseed all areas above the waterline (seed included in the proposal).

- Restore all access routes used by equipment.

Contractor Responsibilities

- Provide all labor, materials, equipment, traffic control, and site protection.
- Maintain a clean and safe work site.
- Coordinate access with City staff.
- Restore any damaged park areas or turf disturbed during work.

Timeline

Work may be completed in two phases, depending on weather and soil conditions:

- Dredging and shoreline work: Winter 2025–Spring 2026
- Sediment leveling and reseeded: Spring 2026

Contractors may recommend an adjusted timeline based on conditions.

Proposal Requirements

1. Total cost for the full scope of work listed above.
2. Estimated start and completion dates.
3. Description of equipment and method to be used for dredging.
4. Confirmation of ability to complete dredging in winter conditions.
5. Proof of insurance.
6. Contact information for at least two similar projects completed within the last five years.

Submission Instructions

Proposals may be submitted by email in PDF format.

Submission Deadline: Wednesday, December 3, 2025 – 5:00 PM

Submit proposals to:

- Lucas Battani, City Administrator/Clerk
- Email: cityclerk@baxter-iowa.com and lbattani@baxter-iowa.com.
- Proposals received after the deadline may not be considered.

Evaluation and Award

Proposals will be evaluated on cost, experience, project approach, ability to work within the timeline, and past performance. A recommendation will be presented to the Baxter City Council for award on December 8, 2025. The City reserves the right to reject any or all proposals.