



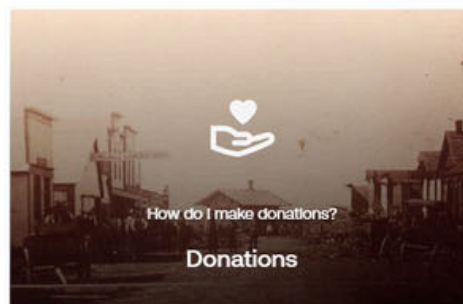
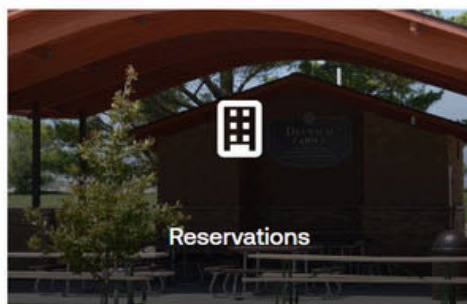
# ONLINE RESERVATION PORTAL

H O W - T O   G U I D E



## Welcome to Baxter's Online Reservation Portal!

Use this system to reserve the Community Center, Shelter House, or Primitive Campground. If you have any questions, please contact City Hall at 641-227-3120.

[Sign In/Up](#)

**YOU WILL NEED TO SIGN IN/UP TO  
ENSURE WE HAVE YOUR CONTACT  
INFORMATION ON FILE.**



# Sign in

Email address

Password

[Forgot your password ?](#)

Sign In

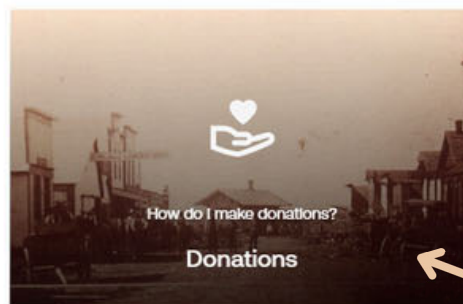
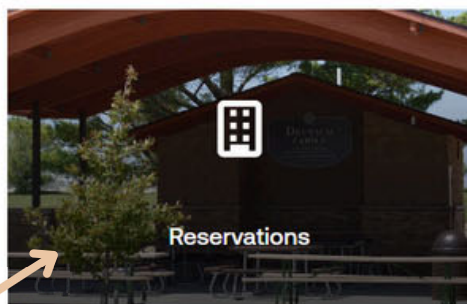
Don't have an account? [Join](#)



**SELECT “JOIN” NEXT TO “DON’T HAVE AN ACCOUNT?”**

## Welcome to Baxter's Online Reservation Portal!

Use this system to reserve the Community Center, Shelter House, or Primitive Campground. If you have any questions, please contact City Hall at 641-227-3120.

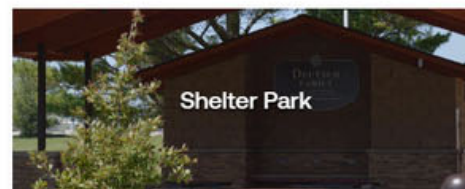
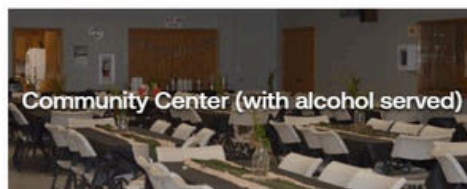
[Sign In/Up](#)

ONCE YOU'RE SIGNED IN, YOU'LL SEE TWO TABS:  
*DONATIONS* AND *RESERVATIONS*. DONATIONS SUPPORT  
BAXTER'S PARK & REC FACILITIES. RESERVATIONS LET  
YOU BOOK AVAILABLE CITY FACILITIES.

BOOK AN EVENT. BOOK AN AMAZING EXPERIENCE.

[Search](#)[View Facility Maps](#)

### Popular Events



AFTER CLICKING *RESERVATIONS*, SELECT THE FACILITY YOU'D LIKE TO BOOK.

LET'S START WITH THE CAMPGROUND, WHERE YOU CAN VIEW A MAP BY CLICKING *VIEW FACILITY MAPS*.

## View facility maps

Location ▾

We found 1 location(s) in which you can make reservations on a map

Sort by: [Distance](#) ▾

### Gelse Park

📍 208 E Station St 🏠 3 Facilities

 [Campsites](#)

**AFTER CLICKING *VIEW FACILITY MAPS*, SELECT  
*CAMPSITES*.**



Home Reservations Donations

Home > Reservations > View facility maps > Location map

## Geise Park Campsites

When?

-  Campsite Available
-  Campsite Partial available
-  Campsite Unavailable



#1

Select check in/out date

Jul 2025						
S	M	T	W	T	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19

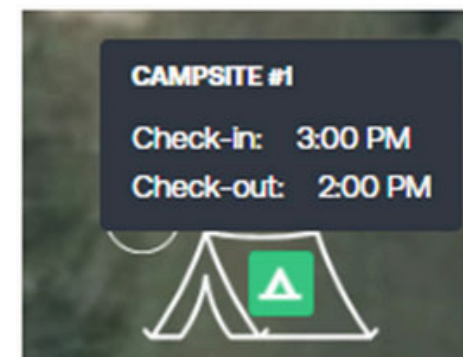
#2

## Geise Park Campsites

Jul 18, 2025 to Jul 19, 2025

-  Campsite Available
-  Campsite Partial available
-  Campsite Unavailable

#3



SELECT THE *WHEN* DROPDOWN TO VIEW EACH CAMPSITES AVAILABILITY.





# Campsite #1

## Campsite

No Limitations

Geise Park  
208 E Station St  
Baxter, IA, 50028

(641) 227-3120

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## Reservation Rules

- 1 Current facility reserve by overnight.
- 2 Minimum reservation time: 1 night
- 3 Maximum reservation time: 3 nights
- 4 Residents can make reservations at least 7 day(s) in advance but not more than 180 day(s) in advance.
- 5 Non-residents can make reservations at least 7 day(s) in advance but not more than 180 day(s) in advance.
- 6 This facility has a fixed check-in time of 3:00 PM and a fixed check-out time of 2:00 PM.
- 7 Require staff approval

## Facility openings calendar

Today    <    Jun 2025    >

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14

Who are you reserving for?

City Baxter

Number of attendees

-

1

+

No Limitations

Date

Jul 18, 2025 3:00 PM to Jul 19, 2025 2:00 PM ×

Available

+ Add new date and time

The facility must be reserved by overnight, the system has adjusted your date and time according to facility settings.

Proceed

CONFIRM DATES.

READ THE  
RESERVATION  
RULES.

ESTIMATE  
ATTENDEES.

PROCEED.





⚠ Please review the information carefully before clicking the Add to cart button.

## Reservation form

\* Required fields

### Event details

Who are you reserving for? \*

City Baxter

Event name \*

Baxter

Event type \* ⓘ

Campground

### Baxter

Campsite #1	1 booking \$25.00
-------------	----------------------

### Fee summary

Subtotal	\$25.00
Tax	\$0.00
<b>Total</b>	<b>\$25.00</b>

[Add to cart](#)

[Add another resource](#)

### Booking information

[Remove all resources](#)

Campsite #1

**Fri** Jul 18, 2025 3:00 PM - Jul 19, 2025 2:00 PM

⌵ 1 ⌵

[+ Add a booking](#)

### Custom questions

RESERVING FOR?

EVENT NAME?

EVENT TYPE?

(NEXT PAGE)

## Booking information

Campsite #1

Fri Jul 18, 2025 3:00 PM - Jul 19, 2025 2:00 PM

1

[+ Add a booking](#)

## Custom questions

\* I understand that I cannot check-in until 3pm or later and that I must be checked out by 2pm.

Yes

Campsite #1

1 booking

\$25.00

## Fee summary

Subtotal

\$25.00

Tax

\$0.00

Total

**\$25.00**

**Add to cart**

Add another resource

## Waiver and information

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the checkout process.

☒ \* I have read and agree to [Campground Waiver](#) ([Attachment](#)).

Please enter your initials below

CB

**ANSWER THE REQUIRED QUESTIONS, REVIEW THE WAIVER, AND ADD YOUR INITIALS. THEN, CLICK *ADD TO CART*. PROCEED TO CHECKING OUT.**





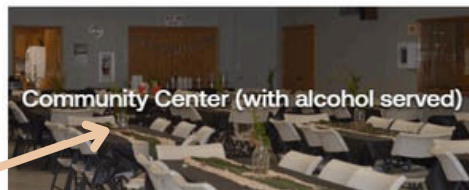
# RESERVING THE COMMUNITY CENTER/GIESE PARK SHELTER HOUSE



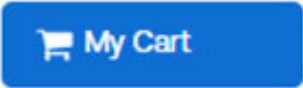
BOOK AN EVENT. BOOK AN AMAZING EXPERIENCE.

[Search](#)[View Facility Maps](#)

### Popular Events



BACK TO THE *RESERVATIONS* SECTION, SELECT  
EITHER THE SHELTER PARK, COMMUNITY CENTER  
WITH OR WITHOUT ALCOHOL.



# Resource Search



Date and time ▾

Attendee ▾

Facility type ▾

1 Event type ▾

Reset all

Found 1 matching result(s)

Sort by: Distance ▾

Facility

[Baxter Community Center](#)  
Community Center  
📍 City Hall    👤 250    📅 Reserve by rental block

CONFIRM THE FACILITY.



# Baxter Community Center

## Community Center

Maximum: 250 attendees

City Hall  
203 S Main St  
Baxter, IA, 50028

(641) 227-3120

--

## Reservation Rules

- 1 Current facility reserve by rental block.
- 2 Residents can make reservations at least 7 day(s) in advance but not more than 180 day(s) in advance.
- 3 Non-residents can make reservations at least 7 day(s) in advance but not more than 180 day(s) in advance.
- 4 Require staff approval

## Facility openings calendar

Today   <   Jun 2025   >

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	<u>20</u>	21

Who are you reserving for?

City Baxter

Number of attendees



1



Maximum: 250 attendees

Date

Jul 4-5, 2025, All day event   Available   ×

[+ Add new date and time](#)

Proceed

CONFIRM DATES.

READ THE  
RESERVATION  
RULES.

ESTIMATE  
ATTENDEES.

PROCEED.





Please review the information carefully before clicking the Add to cart button.

## Reservation form

\* Required fields

### Event details

Who are you reserving for? \*

City Baxter

Event name \*

Baxter

Event type \*

Please select an event type

Community Center (no alcohol served)

Community Center (with alcohol served)

Community Center (no alcohol served)

Baxter Community Center

**Sat** Jul 5, 2025 12:00 AM - 11:59 PM

1

[+ Add a booking](#)

### Baxter

Baxter Community Center	1 booking
	\$0.00

### Fee summary

Subtotal	\$0.00
Tax	\$0.00
<b>Total</b>	<b>\$0.00</b>

[Add to cart](#)

[Add another resource](#)

## Custom questions

Add another resource

\* Do you plan on serving alcohol at your event?

No

\* Setup facility the day prior? (if available, only allowed 6 p.m. – 10 p.m., additional fee of \$25).  
Staff will confirm if available.

Yes

## Waiver and information

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the checkout process.



\* I have read and agree to [Community Center Waiver](#) ([Attachment](#)).

Please enter your initials below

CB

**ANSWER THE REQUIRED QUESTIONS, REVIEW THE WAIVER, AND ADD YOUR INITIALS. THEN, CLICK *ADD TO CART*. PROCEED TO CHECKING OUT.**

## Rental Rates for Community Room Are Based on One Day Rental

<input type="checkbox"/>	Full-Day Rental Fee with Alcohol Served	\$350.00	Deposit	\$500.00
<input type="checkbox"/>	Full-Day Rental Fee with No Alcohol Served	\$150.00	Deposit	\$150.00
<input type="checkbox"/>	2-Hr Commercial Rental Fee	\$75.00	Deposit	\$100.00
<input type="checkbox"/>	Full-Day Commercial Rental Fee	\$200.00	Deposit	\$300.00
<input type="checkbox"/>	Setup Facility day prior (if available, only allowed 6 p.m. – 10 p.m.)			\$25.00
RENTAL FEE TOTAL		\$		

**PLEASE NOTE: WHEN RENTING THE COMMUNITY CENTER, WHETHER FOR EVENTS WITH OR WITHOUT ALCOHOL, YOU WILL BE REQUIRED TO PAY A RENTAL FEE PLUS A SECURITY DEPOSIT.**

**YOU WILL BE REFUNDED THE DEPOSIT FOLLOWING THE CITY'S INSPECTION OF DAMAGE.**

**ONCE YOU ADD THE CENTER'S RESERVATION TO YOUR CART, YOU CAN CLICK TO VIEW THE RENTAL FEE + SAFETY DEPOSIT DETAILS.**

Test				\$300.00 ^
Baxter Community Center				
Sep 19, 2025 12:00 AM - 11:59 PM		Attendee(s): 1	\$0.00	
Resource level fee				\$300.00 ^
DESCRIPTION	QTY	UNIT FEE	AMOUNT	
Damage Deposit	1.00	\$150.00	\$150.00	
Rental Fee - Daily	1.00	\$150.00	\$150.00	
			Subtotal	\$300.00
			Due Now	\$300.00
RESERVATION REQUEST				
1 Resource(s): Baxter Community Center				
Number of booking(s): 1				



The image shows the exterior of the Baxter Iowa City Hall. The building is a single-story structure with a brown metal roof and light-colored horizontal siding. A large American flag flies on a tall pole to the left of the building. A semi-transparent dark brown rectangular overlay covers the center of the image, containing white text. To the right of the building, a sign reads "BAXTER IOWA CITY HALL" with a logo above it depicting silhouettes of people walking and a bicycle. A blue handicapped parking sign is visible on the left. The foreground shows a paved area with yellow parking lines.

**RUN INTO ISSUES? QUESTIONS? CALL US!**

**641-227-3120**

**9 AM TO 4PM M-TH; 9 AM TO 12 PM F**