The regular meeting of the Baxter City Council was called to order on Monday, April 11, 2022 at 6:00 p.m.in the Council Chambers of City Hall by Mayor Bryan DeJong. Council members present were Josh Lokenvitz, Josh Meckley, Tootie Samson, Jason Robinson, and Dan Kunkel.

The Mayor amended the Agenda to move Other Business to the beginning of the meeting. Samson moved to approve the Agenda as amended. Meckley seconded. Motion carried, all ayes. Samson moved to approve Minutes of the March regular and special meetings. Lokenvitz seconded. Motion carried, all ayes.

Other Business – Natalie Moorman, Baxter Chamber of Commerce, presented information on the Chambers current focus of Main Street beautification. The group has researched the purchase of garbage/cigarette receptacles for the business district along with bicycle racks. Moorman presented a picture and information on the receptacles for Council review. The Chamber is currently discussing location options with the local businesses including Kimmes Country Store and Kelsey’s Kitchen. Moorman noted a grant will be written for the materials involved. The Chamber will coordinate with the City on placement options that will work best for sidewalk areas.

The Clerk advised city-wide garage sale day will be held on Saturday, June 11th with city-wide clean up day scheduled for Saturday, June 18th. City wide clean-up will involve a roll-off being provided by Midwest Sanitation at the City Maintenance yard from 8:00 a.m. – 12:00 p.m. Residents can bring items to the roll-off for removal. A list of acceptable items will be provided at a later day.

Discussion was held on City/School Matching Fund Projects and City website hosting costs.

MSA Professional Services/Nichole Sungren – A written report was reviewed in Sungren’s absence.

BEDC Report – No report.

BEDC/TIF Bills Payable – None.

Fire and Ambulance Reports – Written reports were reviewed.

Police Report – Written report reviewed.

1. 49 calls for service in March.
2. Faulty in-car computer touch screen replaced by KelTek at no cost to City.
3. New radios working well. Still need encryption channels programmed at a cost of $500.
4. 2014 Explorer needs battery replaced. Will address at a later date once it’s been placed back into service.

Maintenance Report – Written report reviewed. P.W. Director Bryce Halter was in attendance.

1. Snow equipment removed and maintained for the season. Will be pricing

a new sander for next season.

1. S. West Avenue sealcoat scheduled for May.
2. S. West Avenue sidewalks repoured.
3. City-wide rock sweeping completed.
4. Currently working on potholes.

Water/Wastewater Report – Written report reviewed.

1. Lagoon discharge to begin April 14th.
2. Faulty high wastewater pump at lagoons corrected with system reset.
3. Daily water/wastewater averages reviewed.
4. Discussion of well site property.

Resolution #21-22; Resolution to Approve Amended and Restated FY2021/22 28E Agreement for Fire Protection and Emergency Response Services – Meckley presented Resolution #21-22 and moved to approve. Kunkel seconded. Roll call vote: Ayes; Kunkel, Robinson, Samson, Meckley, Lokenvitz. Nays; None. Absent; None. Resolution #21-22 adopted.

Approval of Acknowledgment/Settlement Agreement/Kimmes Baxter Country Store #13 – Lokenvitz moved to approve. Robinson seconded. Motion carried, all ayes.

Street Closing Request/Baxter Prom Committee – Request to Close a Portion of E. State Street from Harrison Avenue to S. High Street, Saturday, April 23, 2022 from 5:00 – 7:00 p.m. for Prom Grand March – Kunkel moved to approve. Robinson seconded. Motion carried, all ayes.

Review/Discussion Longevity – Merit Policy Information – Information review. Upon completion of discussion, Council agreed to table at this time.

Consent Agenda – None.

Bills Payable – Meckley moved to approve. Robinson seconded. Motion carried, all ayes.

Mayor’s Report – Police Chief position was discussed. Interview dates and times were addressed. Mayor DeJong will contact Chief Hicks accordingly.

Meckley moved to adjourn. Robinson seconded. Motion carried, all ayes. Meeting adjourned at 7:40 p.m.

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Mayor Bryan DeJong

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Peg Kimberley, City Clerk