



## City of Baxter, Iowa Notice of Meeting

**GOVERNMENTAL BODY:** THE CITY COUNCIL OF BAXTER, IOWA  
**DATE OF MEETING:** AUGUST 26, 2024  
**TIME OF MEETING:** 6:00 P.M.  
**PLACE OF MEETING:** BAXTER CITY HALL/COUNCIL CHAMBERS

### Call-in Information:

8/26/2024 Regular City Council Meeting  
Aug 26, 2024, 6:00 – 8:30 PM (America/Chicago)

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1. **Call to Order by Mayor Bishop**
2. **Approval of the Agenda**
3. **Approval of Consent Agenda:** *All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.*
  - a. Approval of August 12, 2024, Regular City Council Meeting Minutes
  - b. Claims List
4. **Reports:**
  - a. Public Works Director Report
5. **Action Items:**
  - a. Resolution: No 83-24: Contract amendment with Midwest Sanitation & Recycling
  - b. Utility - Radio Reading Equipment and Technology
  - c. Ordinance No 629 – An ordinance amending the Code of Ordinances of the City of Baxter, Iowa, 2010, by adjusting fee rates in Chapter 106 Section 12 pertaining to Collection of Solid Waste
    - First Reading of Ordinance No 629
  - d. Adopting Updated Driveway/Sidewalk Permit Application
  - e. Approval of Sidewalk Program Application
  - f. Review unused West Malaka funds that will be refunded to West Malaka
  - g. Resolution 85-24: A Resolution requesting State Savings Bank to increase the City of Baxter's Daily ACH Deposit Limit to be (\$50,000) fifty thousand dollars and authorizing current signers to increase limits as needed
  - h. Emergency Services Communication System Purchase
  - i. Ordinance No 627 (second reading)– An ordinance amending the Code of Ordinances of the City of Baxter, Iowa, 2010, by repealing Chapter 116 pertaining to Park Regulations
    - First Reading of Ordinance No 627 – 8.12.24
    - Second Reading of Ordinance No 627
  - j. Ordinance (second reading); Amending City Ordinance Chapter 47 Park Regulations
    - First Reading of Ordinance No 627 – 8.12.24
    - Second Reading of Ordinance No 627
  - k. Approval of Thermostat Purchase for City Hall Council Chamber and Clerk Offices
  - l. Extension of Interim City Clerk Contract
  - m. Approval of temporary contract with Wanda Hemusth
  - n. Approval of RVTV Special Event Packet/Street Closure on September 5, 2024

**6. Discussion Items:**

- a. New Locks at City Facilities
- b. Consideration of Revised Public Safety/Office Administrator Job Description
- c. Baxter City Codification Update
  - Define the next steps and where we are at in the process.
- d. Review Financials including the debt service schedule, LMI Funding Balance and procedures to utilize LMI funds, an investment strategy, review Capital Projects list, and discuss a budget amendment for FYE 2025

**7. Guests Requesting to address the City Council**

- a. Public Comments – *at this time, citizens may address the Council. Except in cases of legal emergency, the City Council cannot take formal action at the meeting but may ask the City Staff to research the matter or have the matter placed on a subsequent agenda. To be heard, a citizen must be recognized by the chair and state his or her name and address. Speakers will be given 3 (three) minutes to present their concerns. Comments and/or questions must be related to City Policies or the provision of city services and shall not include derogatory comments about other individuals. Unless specifically called upon by the Mayor, no additional comments and/or questions will be address during the meeting once the Public Comments portion has been closed.*

**8. Review Task List**

**9. Mayor's Report**

- 10. Pursuant to the Iowa Open Meetings Law (Chapter 21 of the Iowa Code), the City Council may enter into a closed session as authorized by Section 21.5.i.**
- 11. Return to Open Session by way of council motion**
- 12. Action on Matters Discussed in Closed Session Regarding Personnel Matters**
- 13. Adjournment**

*This notice is hereby given at the direction of the Mayor pursuant to Chapter 21.4, Code of Iowa, and the local rules of said governmental body.*

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS METTING,PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS PRIOR TO THE MEETING