



Governmental Body:
The City Council of Baxter, Iowa

Date of Meeting:
Monday, October 12th, 2026

Time of Meeting:
6:00 P.M.

Place of Meeting:
Baxter Council Chambers

Call In Information:

City Council Meeting – October 12th, 2026,
6:00 PM (America/Chicago)
Please join my meeting from your
computer, tablet or smartphone.
<https://meet.goto.com/640827981>
You can also dial in using your phone.
Access Code 640-827-981
United States: +1 (872) 240-3212

1. **Call to Order by Mayor Daniel Kunkel**
2. **Approval of the Agenda**
3. **Approval of the Consent Agenda: All items listed below are considered routine by the City Council and will be enacted by one motion:**
 - a. Minutes: September 14th City Council Meeting
 - b. Financials
4. **Reports:**
 - a. City Administrator/Clerk
 - b. Jasper County Sheriff September calls for service
 - c. Library Report
 - d. Code Compliance Report
 - e. Fire Department Financials
5. **Public Comments** - At this time, citizens may address the Council. Except in cases of legal emergency, the City Council cannot take formal action at the meeting but may ask City staff to research the matter or have it placed on a subsequent Agenda. **To be heard, a citizen must be recognized by the chair and state their name and address.** Speakers will be given three minutes to present their concerns. Comments and/or questions must be related to City policies or the provision of City services and shall not include derogatory comments about other individuals. Unless specifically called upon by the Mayor, no additional comments and/or questions will be addressed during the remaining meeting once the Public Comment portion has been closed.
6. **A Resolution 2026-27 Adopting the Proposed Plan for the Baxter Commercial Urban Revitalization Area**
Council consideration and possible action to adopt a resolution approving the Proposed Plan for the Baxter Commercial Urban Revitalization Area.
7. **Ordinance No. 626 An Ordinance Designating an Area of Baxter, Iowa, as the Baxter Commercial Urban Revitalization Area**
Council consideration and possible action on an ordinance designating an area of Baxter, Iowa, as the Baxter Commercial Urban Revitalization Area.
8. **Resolution No. 2026-28 – Adoption of the 2026–2046 Baxter Comprehensive Plan**
Council consideration and possible action to adopt Resolution No. 2026-28 approving and adopting the City of Baxter Comprehensive Plan 2026–2046, as recommended by the Planning and Zoning Commission.

9. Resolution No. 2026-29 – Adoption of Subdivision Review Process Flowchart

Council consideration and possible action to adopt a resolution approving the City of Baxter Subdivision Review Process flowchart for use in the review and classification of future subdivision applications, consistent with applicable City Code requirements.

10. EMT Training Request – Deputy City Clerk Josi Miller

Council discussion and possible action to authorize Deputy City Clerk Josi Miller to enroll in a Spring 2027 EMT certification course, including approval of applicable tuition and required training costs, incorporation of approved class time into her regular 40-hour workweek, pursuit of available grant or reimbursement funding, and direction regarding the length of a post-certification service commitment to be included in a training agreement.

11. Street Sweeping Services – Fall 2026 Quote Review and Possible Action

Council discussion and possible action regarding a quote from Quality Striping, Inc. for City-wide Street sweeping services to be completed in Fall 2026, at a cost of \$5,400.

12. Code Enforcement Services and Enforcement Process – Status Update and Possible Direction

Council discussion regarding the City's current code enforcement process, follow-up on outside code enforcement services, and possible direction to staff.

13. Mileage Reimbursement Request – Former Interim City Employee

Council discussion and possible action regarding a request for mileage reimbursement from a former interim City employee for travel associated with a deposition requested by the State in connection with the State criminal proceeding, including possible direction regarding a future State-requested appearance in the same matter.

14. Iowa Leadership Exchange 2026 – Attendance Authorization and Expense Reimbursement

Council discussion and possible action to authorize City Administrator/Clerk Jill Braye to attend the Iowa Leadership Exchange October 27–28, 2026, in Pella, Iowa, including reimbursement of the \$150 registration cost and mileage at the applicable City rate. No lodging reimbursement is requested.

15. Citizen Complaint Concerning Mayor's Conduct

Discussion and possible action regarding a citizen complaint concerning the Mayor's conduct at the August 10, 2026, City Council meeting.

16. Mayor's Report

17. Task List – Update and Review

18. Adjournment

This notice is hereby given at the direction of the Mayor pursuant to Chapter 21.4, Code of Iowa, and the local rules of said governmental body.

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS MEETING, PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS BEFORE THE MEETING