

**Governmental Body:**

The City Council of Baxter, Iowa

Date of Meeting:

Monday, September 8th, 2025

Time of Meeting:

6:00 P.M.

Place of Meeting:

Baxter City Hall/Council Chambers

Call In Information:

City Council Meeting – September 8, 2025,

6:00 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/582348277>

You can also dial in using your phone.

Access Code: 582-348-277

United States: +1 (872) 240-3311

1. **Call to Order by Mayor Doug Bishop**
2. **Approval of the Agenda**
3. **Approval of the Consent Agenda: All items listed below are considered routine by the City Council and will be enacted by one motion:**
 - a. Minutes: August 25th City Council Meeting
 - b. Financials
 - c. Claims
4. **Reports:**
 - a. City Engineer
 - b. City Administrator/Clerk
5. **TIF/Debt Report from Speer Financial**
 - a. Council will receive and review the updated TIF/Debt Report from Speer Financial, presented by the City's financial consultant, Maggie Burger. The report will outline the City's current debt obligations and projected Tax Increment Financing (TIF) revenue following the September 8 bond sale.
6. **Resolution 2025-54 - Awarding General Obligation Corporate Purpose Bonds, Series 2025**
 - a. Council will review bids received for the City's General Obligation Corporate Purpose Bonds, Series 2025, in the amount of up to \$750,000, and consider adoption of Resolution 2025-54 to award the sale to the bidder offering the lowest interest cost. Final approval of the loan agreement and issuance of the bonds will be scheduled for September 22, 2025, at a time chosen by the Council.
7. **Resolution 2025-55 - Consideration of Gutter Replacement Quotes for Baxter City Hall**
 - a. Council will consider adoption of Resolution 2025-55, awarding a contract for gutter and downspout replacement at Baxter City Hall. The resolution authorizes the Public Works Director to execute necessary documents and proceed with the selected contractor.
8. **Resolution 2025-56 – Surplus Police Vehicle Bid Date**
 - a. Council discussion and possible action to approve Resolution 2025-56, a resolution setting a public bid date of October 13th, 2025 at 6:00 p.m. for the sale of the black 2013 Ford Police Interceptor. The vehicle will be sold as-is by sealed bid, with submissions due by 5:00 p.m. on the same date.
9. **Review of FY2026 Budget vs. Year-to-Date Actuals**

- a. Council will review the City's FY2026 budget in comparison with year-to-date revenues and expenditures. The discussion will include an update on current financial status, adjustments for ongoing or new projects, and any recommended changes to budget allocations moving forward.

10. Discussion and Possible Approval of School-to-Work Program Budget

- a. Council will consider approval of the budget allocation for one part-time student worker in Public Works under the proposed School-to-Work Program. The position would be approximately 15 hours per week at \$11.50/hour during the school year, with costs limited to wages and IPERS. Discussion will also include duties and supervision plans to be outlined by the Public Works Director

11. Resolution 2025-57 – Approval of 28E Agreement and Job Description for School-to-Work Program

- a. Council will consider adoption of Resolution 2025-57, approving the 28E Agreement between the City of Baxter and Baxter Community School District and the Public Works Student Assistant job description. Approval will authorize the City Administrator/Clerk to execute related documents and allow implementation of the School-to-Work Program.

12. Public Comments - At this time, citizens may address the Council. Except in cases of legal emergency, the City Council cannot take formal action at the meeting, but may ask the City staff to research the matter or have the matter placed on a subsequent Agenda. **To be heard, a citizen must be recognized by the chair and state their name and address.** Speakers will be given three minutes to present their concerns. Comments and/or questions must be related to City policies or the provision of City services and shall not include derogatory comments about other individuals. Unless specifically called upon by the Mayor, no additional comments and/or questions will be addressed during the remaining meeting once the Public Comment portion has been closed.

13. Mayor's Report

14. Task List – Update and Review

15. Adjournment

This notice is hereby given at the direction of the Mayor pursuant to Chapter 21.4, Code of Iowa, and the local rules of said governmental body.

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS MEETING, PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS BEFORE THE MEETING