Governmental Body:	Call In Information:
The City Council of Baxter, Iowa	City Council Meeting – November 9th, 2026, 6:00 PM (America/Chicago) Please join my meeting from your computer, tablet or smartphone. https://meet.goto.com/726243373 You can also dial in using your phone. Access Code 726-243-373 United States: +1 (872) 240-3311
Date of Meeting: Monday, November 9th, 2026	
Time of Meeting: 6:00 P.M.	
Place of Meeting: Baxter Council Chambers	

1. Call to Order by Mayor Daniel Kunkel

2. Approval of the Agenda

3. Approval of the Consent Agenda: All items listed below are considered routine by the City Council and will be enacted by one motion:

a. Minutes: October 12th City Council Meeting
b. Minutes: October 21st Special City Council Meeting
c. Financials

4. Reports:

a. City Administrator/Clerk
b. City Engineer/MSA
c. Jasper County Sheriff October Calls for Service
d. Library Report
e. Code Compliance Report
f. Fire Department Financials

5. Public Comments - At this time, citizens may address the Council. Except in cases of legal emergency, the City Council cannot take formal action at the meeting but may ask City staff to research the matter or have it placed on a subsequent Agenda. To be heard, a citizen must be recognized by the chair and state their name and address. Speakers will be given three minutes to present their concerns. Comments and/or questions must be related to City policies or the provision of City services and shall not include derogatory comments about other individuals. Unless specifically called upon by the Mayor, no additional comments and/or questions will be addressed during the remaining meeting once the Public Comment portion has been closed.

6. BEDCO Funding Request
Council discussion and possible action regarding BEDCO's request for its next City payment.

7. Ordinance No. 626 – Baxter Commercial Urban Revitalization Area
Further consideration and possible action regarding Ordinance No. 626 establishing the Baxter Commercial Urban Revitalization Area.

8. FY2025-2026 Annual Urban Renewal Report
Council consideration and possible action to approve the FY2025-2026 Annual Urban Renewal

Report and authorize submission to the Iowa Department of Management and Legislative Services Agency.

9. ZOLL Defibrillator Preventive Maintenance Agreement – Approval
Council consideration and possible action to approve a three-year ZOLL ExpertCare preventive maintenance agreement for the EMS defibrillator in the amount of $1,015 and authorize execution of the agreement.

10. Resolution 2026-30 – EMS Service Director Transition, Appointment, and Job Description
Council consideration and possible action to approve the transition of the EMS Service Director role, appoint Deputy City Clerk Josi Miller as EMS Service Director in addition to her existing duties, and approve the EMS Service Director Job Description.

11. Resolution 2026-31 – EMS Training and Service Policy
Council consideration and possible action to adopt the City of Baxter EMS Training and Service Policy establishing requirements for City-funded EMS training, a twenty-four-month service commitment, and prorated repayment provisions.

12. Rippey Intersection and Chichaqua Trail Improvements – Reseeding Agreement
Council consideration and possible action to approve a reseeding agreement with Mid State Solution LLC for permanent reseeding associated with the Rippey Intersection and Chichaqua Trail Improvements project, at no additional cost to the City.

13. Proposed Stop Sign Installations at Selected Intersections – Discussion and Possible Action
Council discussion and possible action regarding a request to install additional stop signs at selected intersections to address public safety concerns related to vehicle speeds, traffic volume, and pedestrian activity.

14. Code Enforcement Services and Enforcement Process – Follow-Up
Council discussion and possible direction regarding code enforcement services, enforcement procedures, and next steps.

15. Resolution 2026-32 – Amendment to Code of Conduct for Mayor and City Council
Council consideration and possible action to approve an amended Code of Conduct adding the Mayor to the officials covered by the policy and updating references to City Administrator/Clerk. No other substantive changes to the existing Code of Conduct are proposed.

16. Mayor/City Administrator Communication and Scheduled Meeting Protocol
Council discussion and possible direction regarding the previously established process for scheduled meetings and communication between the Mayor and City Administrator/Clerk.

17. Mayor Communication Practices and City-Issued Cell Phone
Council discussion and possible direction regarding use of the Mayor's City-issued cell phone, use of personal devices for City business, and communication practices involving City email and correspondence.

18. Resolution 2026-33 – Approving Amended Development Agreement with Baxter Economic Development Corporation
Council consideration and possible action to approve an amendment to the 2018 Development Agreement with Baxter Economic Development Corporation.

19. **Water Usage Discrepancy and Potential Engineering Evaluation**
Council discussion and possible action regarding water usage discrepancies identified through staff review and possible direction to obtain proposals for a professional water-system evaluation.

20. Mayor's Report

21. Task List – Update and Review

22. Adjournment

This notice is hereby given at the direction of the Mayor pursuant to Chapter 21.4, Code of Iowa, and the local rules of said governmental body.

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS MEETING, PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS BEFORE THE MEETING

1.