



City of Baxter, Iowa Notice of Meeting

GOVERNMENTAL BODY: THE CITY COUNCIL OF BAXTER, IOWA
DATE OF MEETING: AUGUST 12, 2024
TIME OF MEETING: 6:00 P.M.
PLACE OF MEETING: BAXTER CITY HALL/COUNCIL CHAMBERS

Call-in Information:

8/12/2024 Regular City Council Meeting

Aug 12, 2024, 6:00 – 8:00 PM (America/Chicago)

<https://meet.goto.com/893810077>

Access Code: 893-810-077

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1. Call to Order by Mayor Bishop

2. Approval of the Agenda

3. Approval of Consent Agenda: *All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.*

- a. Approval of July 8, 2024, Regular City Council Meeting Minutes
- b. Claims List
- c. Treasurer's Report

4. Reports:

- a. City Clerk Report
- b. Nuisance Abatement Report
- c. Library Director Report
- d. EMS Coordinator Report
- e. Public Works Director Report

5. Action Items:

- a. Resolution: Approval of New Locks at City Facilities
- b. Resolution; Authorizing Public Works Purchase Meter and Meter Reading Equipment and Technology
- c. Resolution; Law Enforcement Service Contract with Jasper County Sheriff's Office extended to the end of 2024
- d. Review Office Coordinator Job Description

The Baxter City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

Any person with a disability who requires a modification or accommodation in order to participate in the meeting, or any person with limited English proficiency (LEP) who requires language assistance to communicate with the City Council during the meeting, should contact the City Clerk, (641) 227-3120, no fewer than two business days prior to the meeting to make reasonable arrangements to assure accessibility or language assistance for the meeting.

- e. Review Gallagher Annual Disclosures
- f. Emergency Services Communication System
- g. ORDINANCE (first reading); Amending City Ordinance Chapter 47 Park Regulations
- h. Approval of Online Reservation System and Vendor Selection for Giese Primitive Campsite Signs
- i. Resolution; Adopting Special Event Packet
- j. Resolution; Adopting Updated Driveway/Sidewalk Permit Application
- k. Resolution; VC3 Contract IT Services for approval
- l. Consideration of Reserved Parking Request for Downtown Grocery Store
- m. Resolution; Naming Agents of the City of Baxter Authorized to Endorse Checks and Orders for Payment or Withdraw or Transfer Funds on Deposit with City Depository State Savings Bank of Baxter, Iowa
- n. Resolution; Contract with Midwest Sanitation & Recycling amendment
- o. Resolution; Authorizing City Clerk to make the appropriate transfers of sums and record the same in the appropriate manner for fiscal year 2023-2024 for the City of Baxter

6. Discussion Items:

- a. Open discussion about New Accounting Software Purchase and Implementation
- b. Review City Hall facilities Baxter Comfort Solutions Quote for New Thermostat

7. Guests Requesting to address the City Council

- a. Austin Bennien
- b. Debra Slings
- c. Baxter Chamber of Commerce
- d. Public Comments – *at this time, citizens may address the Council. Except in cases of legal emergency, the City Council cannot take formal action at the meeting but may ask the City Staff to research the matter or have the matter placed on a subsequent agenda. To be heard, a citizen must be recognized by the chair and state his or her name and address. Speakers will be given 3 (three) minutes to present their concerns. Comments and/or questions must be related to City Policies or the provision of city services and shall not include derogatory comments about other individuals. Unless specifically called upon by the Mayor, no additional comments and/or questions will be address during the meeting once the Public Comments portion has been closed.*

8. Review Task List

9. Mayor's Report:

10. Adjournment

This notice is hereby given at the direction of the Mayor pursuant to Chapter 21.4, Code of Iowa, and the local rules of said governmental body.

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