

City of Baxter, Iowa

Notice of Meeting

GOVERNMENTAL BODY: THE CITY COUNCIL OF BAXTER, IOWA
DATE OF MEETING: MARCH 11, 2024
TIME OF MEETING: 6:00 P.M.
PLACE OF MEETING: BAXTER CITY HALL/COUNCIL CHAMBERS

1. Call to Order by Mayor Doug Bishop
2. Approval of the Agenda
3. Approval of Consent Agenda: All items listed below are considered routine by the City Council and will be enacted by one motion.
 - a. Minutes: February 12 and February 27 Meeting
 - b. Bills Payables:
4. Reports:
 - a. BEDCO Report
 - b. Fire and Ambulance Report
 - c. Police Report
5. Public Works Department Report:
 - a. Maintenance Report
 - b. Water/Wastewater Report
 - c. Certified Operator Testing Update
6. Resolution #42-24 to hire Office of Auditor of State to perform procedures over City's Operations.
7. Seely Alley Closure – Decision
8. City Owned Building – 222 W Station St.
 - a. Motion to proceed
9. Clarks Addition:
 - a. Resolution #43-24 A Resolution approving the installation of Clarks Addition Water Plan-Meter Pit and authorizing Mayor to enter into agreement with contractor.
10. Resolution #44-24 A Resolution approving Street Patching in the amount not to exceed \$9,000.
11. Wheel Loader:
 - a. Review Insurance Options
 - b. Review Quotes for Wheel Loader Replacement
 - c. Resolution #45-24 A Resolution to proceed with wheel loader insurance claim as directed by council and authorizing Mayor to finalize insurance agreement.
12. Resolution #46-24 A Resolution Naming Agents of the City of Baxter Authorized to Endorse Checks and Orders for Payment or Withdraw or Transfer Funds on Deposit with City Depository State Savings Bank of Baxter, Iowa.

13. Resolution # 47-24 A Resolution Authorizing Mayor to enter into Contract with Callahan Municipal Consultant, LLC.
14. Budget Fiscal Year Ending June 30, 2024
 - a. Receive updated budget reports
 - b. Reminder: Public Hearing March 20, 2024
15. Resolution #48-24 A Resolution approving the 2024 City of Baxter Emergency Operational Plan.
16. Resolution # 49-24 A Resolution to rescind the gun buyback program
17. Resolution # 50-24 A Resolution establishing an Internal Control Policy
18. Resolution #51-24 A Resolution establishing a Procurement
19. Resolution #52-24 A Resolution establishing a Credit Card Policy _
20. Resolution #53-24 A Resolution establishing a City Facebook policy
21. Discussion regarding ARPA Monies received.
22. Direct Mayor to proceed with hiring a Part-Time Billing Clerk
23. Nursing Home Property Discussion
24. Task List for April Meeting
25. Council assignments to help with office tasks
26. Public Comments
27. Mayor's Report
28. Other Business:
29. Adjournment

This notice is hereby given at the direction of the Mayor pursuant to Chapter 21.4, Code of Iowa, and the local rules of said governmental body.

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS MEETING, PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS PRIOR TO THE MEETING